

EVENT GUIDE | INTERNATIONAL DELEGATES



1st India-ASEAN Strategic Dialogue

16 October 2025

Pullman Kuala Lumpur City Centre



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Programme

0830-0900 **Registration**

INAUGURAL SESSION

0900-0910 **Welcoming address**
(Video recording)

Datuk Prof Dr Mohd Faiz Abdullah
Chairman
Institute of Strategic & International Studies (ISIS)
Malaysia

0910-0920 **Welcoming address**

Dr Ram Madhav
President
India Foundation

0920-0935 **Keynote address**

0935-0945 **Special address**

YB Liew Chin Tong
Deputy Minister
Ministry of Investment, Trade & Industry
Malaysia

0945-0950 **Photo session**

0950-1000 **Refreshments**

1000-1130 **Session 1: The state of geopolitics today: perspectives from India and ASEAN**

1130-1200 **Refreshments**

1200-1330 **Session 2: Converging pathways: AOIP and IPOI synergies and Indian-led initiatives**

1330-1430 **Lunch**

1430-1600 **Session 3: Regional AI governance: scope for ASEAN-India cooperation**

1600-1615	Refreshments
1615-1630	Special address HE Shri BN Reddy High Commissioner of India to Malaysia
1630-1745	Reflection session
1745-1800	Vote of thanks Sohana Enver Azyze Chief Operating Officer ISIS Malaysia Major General Dhruv C Katoch Director India Foundation
1800-2000	Farewell dinner

Your stay in Kuala Lumpur

1. Logistics enquiries

- a. Nur Umairah, Event Executive, ISIS Malaysia
umairah.ramli@isis.org.my | +6016 263 2177
- b. Nur Atikah Ishak, Senior Manager (Event Management), ISIS Malaysia
atikah@isis.org.my | +6017 392 1330

2. Session enquiries:

- a. Dr Yanitha Meena Louis, Analyst, ISIS Malaysia
yanitha.meena@isis.org.my

3. Legal requirements for entry into Malaysia

- a. Check that you have a valid passport with at least **6 months** of validity, flight tickets, and proof of accommodation.
- b. **Malaysia Digital Arrival Card (MDAC)**: Foreigners must complete and submit the MDAC prior to arrival in Malaysia.
- c. To find out if you require a visa to enter Malaysia, visit [here](#).
- d. Health insurance is recommended (but not mandatory).

4. Airport transfers

- a. Unless otherwise arranged (e.g. local guests / guests who have declined airport transfers), the **organisers have arranged for an airport transfer to and from Pullman Kuala Lumpur City Centre** (economy sedan for 1 person with 2 medium-sized baggages only), with meet & greet service upon your arrival at the airport. Please be informed that any additional requests will be payable under individual accounts.
- b. Driver and vehicle details will be emailed to you one (1) day before your arrival and/or departure flight.
- c. **If you do not require an airport transfer to be arranged for you, please inform Nur Umairah, Event Executive (umairah.ramli@isis.org.my) immediately.**

General information

1. Registration

- a. Registration is at the **Foyer, Pullman 1, Level 3**, Pullman Kuala Lumpur City Centre. 1 name tag will be issued for the entire event. For registration times, please refer to the programme.
- b. To ensure security, name tags must be always worn for admission.

2. Attire

Business / business casual / traditional formal wear / batik.

3. Sessions

- a. Please be punctual for all [sessions](#). **Please be seated at least 15 minutes before** the session begins. When speaking, please hold the **microphone at a 45° angle** close to your mouth to ensure audio clarity.
- b. During sessions, please **switch off your mobile phone** or place it in silent mode to prevent interference with the audio system.

4. Code of conduct

- a. You agree to conduct yourself at all times and in all manner (spoken, written, and in action), professionally and respectfully towards all individuals at the event. You commit to not engaging in any form of disruptive, abusive, harassing, bullying, discriminatory, retaliatory or unlawful behaviour. The organiser reserves the right to remove any individual who fails to comply with this code of conduct, in accordance with applicable laws.
- b. If you witness or experience any behaviour in breach of this code of conduct, please report it in writing immediately to hr@isis.org.my. All reports will be investigated and handled with discretion, in accordance with applicable laws and the organiser's policies.
- c. The organiser reserves the right to refuse admission or to remove any individual in breach of the code of conduct at its sole discretion.

5. Liability

- a. You agree to comply with all health and safety regulations, including any public health measure in place at the time of the event, and especially in the unlikely event of an emergency. You agree to promptly follow any instructions from authorised persons for your safety and the safety of others.
- b. If you have accessibility requirements, please email umairah.ramli@isis.org.my as soon as possible. The organiser will make reasonable efforts to ensure your needs are met and provide an inclusive experience.

- c. All meals provided at the hotel are halal-certified. While the organiser makes every effort to accommodate your dietary requirements, the hotel may have limitations in fulfilling highly specific dietary restrictions. You would need to notify us (umairah.ramli@isis.org.my) at least fifteen (15) business day before the start of the event so that the organiser can work towards providing you with alternative options.

Facilities

1. Prayer room (surau)

Level 3, Pullman Kuala Lumpur City Centre

2. Wi-Fi

Complimentary Wi-Fi is available in your room and at the conference venue. Details for connecting to the network will be provided at the venue. Please note that while the Wi-Fi will cover the event areas, the signal strength may vary in larger or more crowded spaces.

3. Printing services

Please approach the hotel's front desk for printing services (self-arranged and payable under individual accounts).

4. Medical facilities

Personal health and medical care are the responsibility of each individual. While local pharmacies and clinics are available, please be aware that they may not have all the specialised medications or treatments you may require. **It is advisable to have adequate travel insurance that covers medical expenses during your stay and to bring along any specific medications.**

5. Meals

- a. The following meals (free seating except for reserved tables) are provided for approved individuals as specified in the programme:
 - I. Light refreshments, coffee and tea throughout the day
 - II. 16 October lunch
 - III. 16 October dinner

Useful information

1. Telephone services

- a. **Emergency numbers:** Dial **999** for police, fire, or ambulance services.
- b. **Local calls:** Local calls can be made using your hotel room phone, mobile phone or by purchasing a local SIM card from the airport or convenience stores.
- c. **International calls:** International dialling is available at most hotels (payable under individual accounts) but rates can vary. Alternatively, you can use mobile phones with an international roaming plan or purchase a local SIM card with international calling packages.
- d. **Purchasing a SIM card:** Purchase a SIM card at airport kiosks (KLIA), mobile service shops (Maxis, Digi, Celcom) in malls or convenience stores (7-Eleven). Bring your passport for registration. Choose a prepaid plan with data, calls and texts based on your needs. SIM cards are usually activated immediately. Top-up options are available at convenience stores. Most SIM cards are valid for 30 days and can be extended by topping up.

2. Voltage

In Kuala Lumpur, the standard voltage is 240V with a frequency of 50Hz. The power plugs used are of Type G (three rectangular prongs). We recommend bringing a universal adapter and, if necessary, a voltage converter.

3. Currency

The official currency in Malaysia is the ringgit (MYR). Visit local currency exchange counters at the Kuala Lumpur International Airport or at major shopping malls (e.g. Suria KLCC, Pavilion Kuala Lumpur, or The Exchange TRX).

4. Weather

Kuala Lumpur has a tropical rainforest climate, which means it is hot and humid year-round, with frequent rain showers. Temperature ranges between 24°C (75°F) and 32°C (90°F). We recommend lightweight breathable clothing but do keep in mind that the event venue is air-conditioned and can get chilly. If you plan to explore the city after the event, it's a good idea to bring a small umbrella, comfortable shoes, sunscreen, a hat and sunglasses.

5. Time zone

Kuala Lumpur operates in the Malaysia Time Zone (MYT), which is UTC +8:00. Malaysia does not observe daylight savings, so the time remains consistent throughout the year.



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